

EC Meeting Sunday 20 February, 2005 at 5:00 PM

EC Members Present: Lois Abendroth, Bob Lockwood, Harvey Lowing, Richard Maly, Tim Webster. A quorum was not present.

Residents Present: George and Ann Cain, Don and Claudette Conroy, Joseph and Adella Halafka, Charles Heinig, and Bob Mills.

The meeting was called to order by Richard Maly with the Pledge of Allegiance to the flag.

The minutes of the January meeting were read.

The treasurers report by Harvey Lowing shows a current membership of 145 residents and balance of \$1757.00 less an expenditure of \$89.00 for Incorporation fees, leaving a balance of \$1668.00

Finance Committee Report:

Mr. Robin Thurlow tendered his resignation at chairman of the Finance committee. He has agreed to remain on the committee.

The budget proposed by the finance committee is:

• Delaware Manufactured Homeowners Association Dues	\$300.00
Dues are assessed at \$2.00 per member of the local association.	
• BFHCA Incorporation Fees	\$120.00
• PO Box 204 rent.	\$ 39.00
• Association Insurance, Recommend 3 bids	\$ 500.00
• Website and Domain Registration	\$ 75.00
• Construction Committee submitted expenses	\$ 60.00
• Communication Committee Supplies	\$ 300.00
Paper, Printer Toner, Postage	
• Social Committee Supplies	\$ 100.00
Cups, plates plastic ware.	
• Membership Committee Supplies	\$ 50.00
<u>Total Budget</u>	<u>\$1,544.00</u>

Tentative Reserve\* \$ 196.00

\*Reserve will change as new members join.

A special meeting of the EC will be called to endorse the budget and recommend it to the association. The association of the whole will meet on March 15 to vote on the budget.

Discussion was held regarding a meeting day for the Executive Council meetings. Richard recommended that meetings be either Monday or Thursday as these are the dates that will least likely conflict with Barclay Farms sponsored events. Carm Libercci noted that Thursday evening is poker night and Lois Abendroth noted that Monday evening is Game Night. Richard will investigate a suitable time and fix it as a monthly schedule.

Harvey Lowing has suggested that the SOP for submitting expenses be:

Submit the request in writing to the EC with receipts. Two EC members will be appointed to approve the request and submit it to the Treasurer. Due to a lack of quorum, this issue is tabled until the next meeting, assuming a quorum is present.

Communication Committee Sue Hoecker: Sue listed the following items for EC action. Discussion is tabled until a quorum is present:

- Association Phone Tree Sub-Committee Should it be formed?
- Should the EC review the newsletter before publication?
- Seek News letter column recommendations.
- Column for Newcomers
- List of Phone Numbers for Services in the Community.

Construction Committee: Bob Mills reported that the Town of Camden is sending two employees to the ICC school in Texas. The purpose of the school is to obtain certification as building inspectors.

Bob also reported that the Town is looking at information to strengthen it's building codes as applicable to manufactured housing.